

FORM D
(See rule 4 (2))

Transfer of application pertaining to another public authority

From:
No.....
Public Information Officer

(Name of Public Authority / Department / Office)
Address: _____

Date:.....

To
Public Information Officer

(Name of Public Authority / Department / Office)
Address: _____

Sir,
Please find enclosed herewith an application / a copy of application under the RTI Act, 2005 of Shri / Smt. / Kum. _____ dt. _____ which has been received here on (date to be mentioned).

* 2. As the subject matter of the required information / document is more closely connected with the functions of your public authority / department / office, the same is entirely transferred herewith to you for further necessary action.

OR

* 3. Out of the information / documents sought for in the above referred application, the following information / documents are pertaining to your public authority / department / office, the same is transferred to you for further necessary action.

- (1)
- (2)
- (3)
- (4)

4. It is certified that the applicant has paid Rs. _____ (Rupees _____ only) as application fee as per Rule 5(a).

Yours faithfully,

(.....)
Public Information Officer
Name of Public Authority / Department / Office
Telephone No:-

Copy to:
Shri / Smt. / Kum. _____
(Applicant Name)
_____ (Address)

He / She is requested to contact the Public Information Officer of the concerned Public Authority mentioned above.

* Strike out whichever is not applicable.